



5 WHYS

Root Cause Analysis Worksheet

Date	CAPA Reference #	Investigator

Clearly state
the problem(s):

Five WHYS	Explanation	Is this a Root Cause?	
WHY did it occur?		Yes	No
If not, WHY did it occur?		Yes	No
If not, WHY did it occur?		Yes	No
If not, WHY did it occur?		Yes	No
If not, WHY did it occur?		Yes	No

Root Cause (Ensure this is within your control)

Possible Solutions