




# 5 WHYS

## Root Cause Analysis Worksheet

Date	CAPA Reference #	Investigator
6/17/25	1234	Kristen Hogerheide

Clearly state  
the problem(s):

Nonconformity: "CCP metal detection monitoring frequency was not being met on line 4. Defined frequency is every 30 minutes; CCP records from 1/16/2025 showed only hourly monitoring."

Five WHYS	Explanation	Is this a Root Cause?
<b>WHY</b> did it occur?	The operator didn't know.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If not, <b>WHY</b> did it occur?	Lack of training.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If not, <b>WHY</b> did it occur?	There was no training matrix for CCP operator assigned.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If not, <b>WHY</b> did it occur?	The line supervisor didn't create one before assigning the worker to the position	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If not, <b>WHY</b> did it occur?	No SOP requiring supervisors to sign off on training matrix before operator is assigned to CCP monitoring. 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### Root Cause (Ensure this is within your control)

No SOP requiring supervisors to sign off on training matrix before operator is assigned to CCP monitoring.

### Possible Solutions